Quick Guide for School Administrators



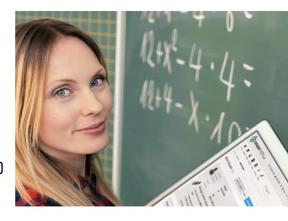
ConquerMaths offers four levels of system access: Full Administrator, Class Administrator, Student login and Parent Portal.

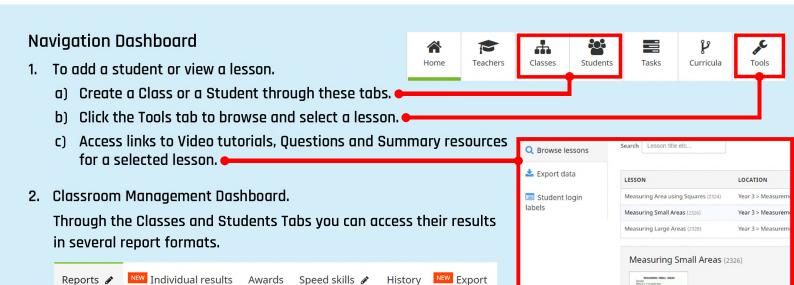
For Full Administrators:

- Go to <u>www.conquermaths.com/login</u> and select the Teacher area login button. Enter your username and password from your Welcome Email to access the Navigation Dashboard.
- 2. From here Full Administrators can set Class Administrators (Teachers) and give access to students.
- 3. Set up Teacher and Student accounts by either:

Summary Tasks 🖋

- a) Bulk upload. Follow the Welcome Email instructions and return the 'Add Students' spreadsheet to quickly create logins for all teachers and students.
- b) Manual input. Add individual Teachers or Students to the account by following the Teacher User Guide.





Browse the Student View

Detailed 🎤

Teachers can browse lessons, assessments, and diagnostic tests as a student. Just select a topic after clicking the "Switch to Student View" link.

Test results are not recorded if generated from a Teacher's login.

For Class Administrator, Student access and Parent Portal information please refer to the relevant guides.

ConquerMaths customer service can help you with any questions you may have. Simply email us at info@conquermaths.com with your queries or to request a call back.